TRC Meeting Agendum & Minutes

Date: September 1, 2011 Time: 10:00 AM Location: ISD GRAND CENTRAL

Y	Peter Ambs ITSD	N	Gary Anderson Senior Affairs	N	Eddie Andujo FCS	N	Chris Framel WUA
N	Patrick Frias AVI	N	Andy Garcia Parks & Recreation	Y	Clint Hubbard APD	Y	Dave Mathews CSD
Y	John Meier CSD-Library	Y	Danny Nevarez EHD	Y	Robert Nunez DMD	Y	Brian Osterloh ITSD
Y	Lt. Jeff McDonald APD	N	Kyle Roth Planning	N	Joe Saraphon TRANSIT	N	Vince Quijano ERP
Y	Tony Schupp SWD	Y	Michael Silva Animal Welfare	Y	Art Montoya ITSD	Y	Andre O'Brian ITSD

WHAT	WHO	TIME	MINUTES
Housekeeping:			Next TRC Meeting is on September 15, 2011
Call to order	Brian	1	
Roll call	Tony	1	
Approval of the Agendum:	Brian	1	Brian Osterloh made a motion to approve the agenda. Peter Ambs second the motion. Remaining agreed.
Review Minutes from previous TRC	All	2	Previous TRC TRC Meeting & Agendum 2011-08-18.doc Brian Osterloh made a motion to approve the Minutes from the previous TRC meeting. Peter Ambs second the motion. Remaining agreed.
Unfinished Business:	All	0	
Routine Business:	All	0	
Review TRC Request	All	25	Geospatial Asset Management System (ViewWorks) - \$49,450.00 - DMD is requesting TRC approval to purchase a geo-spatial, enterprise level, asset management system that geo-spatialy tracks the work we do to where it's done. ViewWorks finally provides an enterprise level, GIS focused, web-based, asset management system that not only tracks what we do, but also tracks where

			we do it. ViewWorks is completely configurable and allows client based asset definitions and attributes and work-flow. ViewWorks is certified to work with ESRI ArcGIS Desktop version 10, 9.3.1 and ArcGIS Server version 10, 9.3.1. ViewWorks is scalable to add additional modules as budget allow. ViewWorks is certified for SQL Server, and or Oracle RDMS's. Clint Hubbard noted this project had previously gone through the purchasing process, TRC was not involved. Question was asked as to how do we get involved as TRC when there is an IT component in a really big project. Brian Osterloh stated we would address this as a discussion in the next scheduled TRC meeting. Robert Nunez made motion to approve. Danny Nevarez second the motion. Remaining agreed. • 911 Security Upgrade - \$68,209.52 - APD Comunciations is upgrading the CCTV security system. Changes will include new cameras, analog to digital conversion, connectivity with downtown servers (13 IP #'s required). This is a secure facility. There are enhancements and updates required to maintain the security including areas of vulnerability. This will also allow us to tie into the primary security servers located downtown. Art Montoya noted Network Group should be involved prior to the install of these types of requests. Danny Nevarez mentioned this request met the City standard's requirements prior to being addressed at this meeting. Brian Osterloh confirmed with Art Montoya that this request meets City standard and, therefore does not require ISC approval. Robert Nunez made motion to approve. Danny Nevarez second the motion. Remaining agreed.
Review and Approval of Policies, Procedures & Standards	All	10	New None Revised Public Safety Dispatch Consoles – Revised Clint Hubbard suggested updating the standard to add 'PC' ahead of 'console' in the standard. Brian Osterloh made motion to approve the standard with the proposed modified wording. Dave Mathews second the motion. Remaining agreed. Technical Review Committee Membership -Revised – Deferred: Brian Osterloh to send out an email to members of the committee recommending changes to the current standard to be addressed at the next meeting. Deprecated None Discussion None

New Business	Various	0	• None
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	• None
Action Items:		5	Brian Osterloh requested a discussion regarding how TRC can get started on the current process and how can we add value as well as how can we plan for IT to be aware of changes. Peter Ambs requests a discussion to involve the best process to put into place for ITSD and Departmental IT planning and how do we work together to ensure not duplicating of our efforts. John Meier suggested someone from Purchasing be involved, at which time Peter Ambs mentioned we would be addressing that topic as we review adding members to the TRC Committee.
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